

# TC-PLC meeting 04/04/2022 (virtual)

## **Agenda**

1. Approval of the previous meeting minutes (attached).
2. Ratification of elected officers
3. Motion for Policies and Procedures (P&P) Update
4. Conferences activities
  - 4a. Status and decision on ISPLC 2022
  - 4b. Status and decision of WSPLC 2022
  - 4c. Request for co-Chairs for ICC 2024 Symposia and SAC tracks
5. Report on regulations and standardization activities
6. Publication activities
7. Any other business

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## 2. Ratification of elected officers

Process:

1. Call for nomination (20/12/2021)
2. Voting (01/02/2022 to 06/02/2022). Votes: 16 from 20 active members

Chair: José Antonio Cortés Arrabal (University of Málaga, Spain)

Vice-Chair: Cédric Lavenu (EDF – R&D, France)

Secretary: Thokozani Shongwe (University of Johannesburg, South Africa)

3. Election report sent to VP TEA and Director of TC (17/03/2022, 24/03/2022, 4/4/2022)
4. Election approved by VP TEA and Director of TC (06/04/2022)
5. Election ratification by TC-PLC

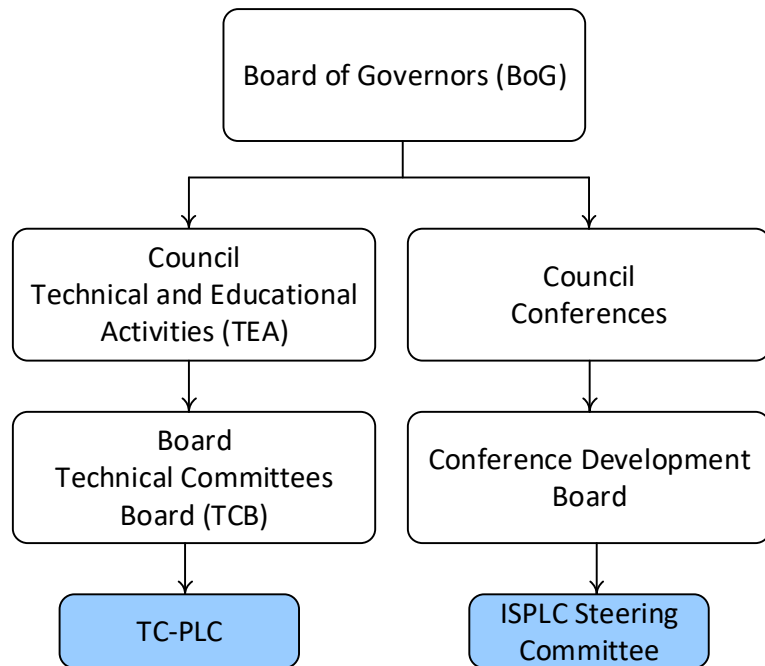
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# 3. Motion for Policies and Procedures (P&P) Update

## ComSoc structure (related to TC and conferences)



- **Councils:** are responsible for both the policies and oversight of the operations of their Boards/Standing Committees
  - Technical and Educational Activities (TEA)
  - Conferences
  - Member and Global Activities
  - Publications
- **Boards:** are the major operational entities of the ComSoc Society and report to Councils
  - TEA → Technical Committee Board (TCB)
  - Conferences → Conference Development Board

### 3. Motion for Policies and Procedures (P&P) Update

**Current version of TC-PLC P&Ps (2015).** Brief document (3 ½ pages) stating:

- Membership requirements
- Officers: number, terms and conditions (e.g., 2 year term, no more than 4 years in the same position) and election procedure (e.g., Nomination and Elections Committee)
- When to celebrate meetings
- Activities (support ComSoc conferences, journal, standardization activities) and budget
- ISPLC

**Technical Committees reform started in (TEA) (2018)**

- Too many?
- Need to explicitly define TCs responsibility
- No notion of TC membership
- No consistent path for the creation, merging and termination of TCs

### 3. Motion for Policies and Procedures (P&P) Update

**New TC-PLC P&Ps (2022).** Not so brief document (7 pages) :

– Role and objectives (not so new, but now clearly stated in one place)

– Membership requirements:

- Be ComSoc members (~~or affiliate members~~) in good standing
- Has attended physically present or by teleconference, two or more of the prior five regularly TC meetings
- Has rendered significant service (**objective, measurable and easy to verify conditions added but subject to Director of TB approval**)

– Officers:

- Terms: 2-year terms. Max 2 terms. Max 6 years in any position (now 8 years)
- Desirable to have at least two candidates per positions. ~~If not, then the N&E Subcommittee can also consider TC non-voting members for adding them to the ballot~~

### 3. Motion for Policies and Procedures (P&P) Update

**New TC-PLC P&Ps (2022).** Not so brief document (7 pages) :

– Nominations and Elections Procedure:

- Election results shall be authorized by the TCB Director upon consultation with the VP-TEA.

– Awards Subcommittee procedures:

- Members: Chair (no longer need to be the TC-PLC Chair) + 4 members. All AS members are subject to approval by the TEA Council.
- Awards need to be approved by the TEA Vice President (VP)
- The roster of the AS, including members' affiliations, shall be posted on the TC webpage as soon as approved by the TEA Council
- Nominations will be solicited by email from the TC-PLC members once a year (changed from “immediately after IEEE ICC” for flexibility)



# 3. Motion for Policies and Procedures (P&P) Update

**New TC-PLC P&Ps (2022).** Not so brief document (7 pages) :

– ISPLC organization and Steering Committee (SC):

- All ComSoc conferences must have a Steering Committee (SC). The SC reports to the ComSoc VP of Conferences
- The role and policies of the SC are defined in the **SC Charter. Role:**
  - oversees the long-term planning of the conference
  - plans for future conferences in the series
  - evaluates how well the conference achieved its objectives and proposes and implements improvements
- Members:
  - Chair, Vice-Chair, Past Chair and 4 members (now Chair and 4 members)
  - **All voting members of the committee shall meet the requirements defined in the IEEE ISPLC SC Charter** (all voting members of the committee shall be IEEE members holding a grade of Member, Senior Member, Life Member, or Fellow, and shall also be members of ComSoc)

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## 4c. Request for co-Chairs for ICC 2024 Symposia and SAC tracks

- Call for SAC (Selected Areas in Communications) track proposals and TPC co-chair nomination on IEEE ICC 2024 received. No PLC Track currently planned
- Two nominations received:
  1. Sicong Liu, Associate Professor at Xiamen University, China. Nominated by Prof. Jian Song
  2. Ankit Dubey, Associate Professor at the Indian Institute of Technology Jammu, India. Self-nominated
- Proposal for PLC track and the above TPC co-chairs (in the stated order)

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